

F. No. BSNLCO-A/11(11)/2/2022-ESTAB

Dated: 13.02.2026

To,

**All Heads of Telecom Circles &
All Heads of other Administrative Units
Bharat Sanchar Nigam Limited**

**Subject: Group Term Insurance for BSNL Executives and Non-executives –
Guidelines for annual renewal of the scheme w.e.f. 01.03.2026 – regarding
extension of online window.**

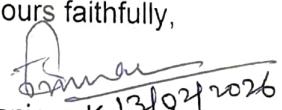
Sir,

This is in continuation of this office letter of even number dated 06.02.2026 for exercising options for the renewal of Group Term Insurance (GTI) Scheme for BSNL Executives and Non-executives w.e.f. 01.03.2026.

2. The online window for exercising option in ERP-ESS portal has been extended for three days i.e. from **14.02.2026 to 16.02.2026 (03 days)**. Further, online window to withdraw options, only by the new entrants, will now be available from **17.02.2026 to 18.02.2026 (02 days)**. Since limited time is available for exercising the option, all employees shall take extra care in exercising the option and **no further extension of online window will be provided**.
3. It is requested that the extension of time for exercising option for GTI through ERP ESS portal may be disseminated among the employees of BSNL.

This is issued with the approval of competent authority.

Yours faithfully,



[Sanjeev Kumar]
13/02/2026

Asstt. General Manager (Estd. I)
Tel. No. 23037477

Copy to:

1. PPS to CMD, BSNL, New Delhi.
2. PPS to All Directors, BSNL Board.
3. CVO, BSNL CO, Eastern Court Complex, Janpath, New Delhi.
4. CS & CGM (Legal) / All PGMs / Sr. GMs / GMs in BSNL CO New Delhi.
5. **PGM (CA & ERP-FICO), BSNL CO** – For kind information.
6. **PGM (Pers.), BSNL CO** – For kind information and necessary action with regard to seeking options for renewal of the scheme on the ERP-ESS portal as per the above guidelines and providing list of final applicants to PGM(CA) along with the applicable total premium with a copy to this office.
7. BSNL Intranet. / Guard File.